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PACIFIC GROVE UNIFIED SCHOOL DISTRICT Pacific Grove, CA 93950

435 Hillcrest Avenue

Ralph Gomez Porras

Song Chin-Bendib Assistant Superintendent

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September 10, 2021

NOTICE OF TEMPORARY CLASSIFIED VACANCY

QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE FIRST CONSIDERATION

POSITIONS: INSTRUCTIONAL ASSISTANT – Lunchtime intervention

PACIFIC GROVE MIDDLE SCHOOL

HOURS: 1 hour per day 2-3 days per week

180-day work calendar

DEFINITION: Under the direct supervision of teachers and other certificated personnel, assists in the performance of their duties, the supervision of pupils, and in instructional tasks.

EFFECTIVE: ASAP through May 27, 2021 ONLY **SALARY:** Range 31: Starts at \$ 21.14 per hour

DEADLINE: September 17, 2021

APPLICATION: Submit a complete application package on edjoin:

Pacific Grove Unified School District

Human Resource Department Billie Mankey, Director, Human Resources 435 Hillcrest Avenue Pacific Grove, CA 93950

Phone: 831-646-6507; FAX: 831-646-6527 District website: www.pgusd.org E-mail: bmankey@pgusd.org

A complete classified application package includes a district classified application form, current résumé, and 3 current (with last year) letters of recommendation.

District employees need only submit a letter of interest an updated resume is highly recommended

The Pacific Grove Unified School District does not discriminate against on the basis of sex, sexual orientation, gender, gender identity, gender expression, pregnancy, race, ancestry, national origin, religion, color, mental or physical disability, medical condition, genetic information, marital status, age, and military and veteran status.